

Appointment Committee Meeting Agenda

Tuesday, April 23, 2024 3:30 P.M. Auburn Hall – Conference Room 204

- 1. Appointing a Committee Chair
- 2. Acceptance of Minutes of the 03/07/2024 Meeting
- 3. Open Session
- 4. Review of Applications and Nominations *The Committee may enter into Executive Session to discuss applications, pursuant to 1 M.R.S.A.* §405(6)(A).
- 5. Other Business
- 6. Adjournment



Appointment Committee Meeting Minutes Thursday, March 7, 2024 4:00 P.M. Community Room – Auburn Hall

Present: Councilors Adam Platz, Belinda Gerry, Richard Whiting, and City Clerk, Sue Clements-Dallaire.

The meeting was called to order at 4:00 PM.

Motion was made by Councilor Whiting and seconded by Councilor Gerry to appoint Councilor Platz to Chair the meeting. Passage 3-0.

1. Acceptance of Minutes – February 6, 2024 Appointment Committee Meeting

Motion was made by Councilor Gerry and seconded by Councilor Whiting to approve the February 6, 2024, Appointment Committee minutes. Passage 3-0.

- 2. Open Session No one from the public was present.
- 3. Review of Applications and Nominations

Motion was made by Councilor Gerry and seconded by Councilor Whiting to enter Executive Session, pursuant to 1 M.R.S.A. §405(6)(A). Passage 3-0, time in 4:01 pm.

Councilor declared the Appointment Committee out of Executive Session at 4:13 pm.

Motion was made by Councilor Gerry and seconded by Councilor Whiting to nominate Tina Eugley to serve on the Age Friendly Community Committee with a three-year term expiration of 6/1/2027. Passage 3-0.

Motion was made by Councilor Whiting and seconded by Councilor Gerry to nominate Steve Buchanan to serve on the Board of Assessment Review for a three-year term, term expiration of 03/31/2027. Passage 3-0.

Motion was made by Councilor Whiting and seconded by Councilor Gerry to nominate Gerald Samson to serve on the Board of Assessment Review for a three-year term, term expiration of 03/31/2027. Passage 3-0.

Motion was made by Councilor Whiting and seconded by Councilor Gerry to nominate Kathy Shaw to serve on the Board of Assessment Review for a two-year term, term expiration of 03/31/2026. Passage 3-0.

4. Adjournment

Motion was made by Councilor Gerry and seconded by Councilor Whiting to adjourn. Passage 3-0. The meeting adjourned at 4:18 pm.

Respectfully submitted,

Susan Clements-Dallaire

Board or Committee	Ward	Last Name	First Name	Address
Board of Assessment Review	1	Collier	Elisabeth	97 Lake Auburn Avenue
	3	LaFontaine	Mary	113 Western Avenue
		Adam	Havela	
City Council Student Representative		Aden	Houda	Auburn, ME
		Egge	Anaya	Auburn, ME
Parks & Recreation Advisory Board	1	Collier	Elisabeth	97 Lake Auburn Avenue
	3	Kinnan	Corey	323 Minot Avenue
Zoning Board of Appeals	1	Babine	Emmanual	136 Lake Auburn Avenue
	2	Boss	Katie	7 Morse Street
	2	Dixon	Michael	126 Everett Road
	5	Eaton	Chelsea	576 Trapp Road
	5	Gray	Stanwood "Joe"	1200 Sopers Mill Road
		Samson	Gerald	1394 Minot Avenue

* Indicates this applicant is seeking re-appointment

** Indicates this person is an associate/alternate member seeking full member status

VACANCIES

Board of Assessment Review - 5 vacancies, 2 regular members and 3 alternate members, up to a threeyear term TBD

City Council Student Representative - 2 appointments, term expiration TBD

Parks & Recreation Advisory Board - 2 vacancies, with term expirations of 10/01/2024

Zoning Board of Appeals - 9 vacancies, 7 regular members and 2 associate members, up to a three-year term TBD

From:	donotreply@auburnmaine.gov
Sent:	Tuesday, March 26, 2024 3:10 PM
То:	Susan Clements-Dallaire
Subject:	[External]A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Elisabeth

Middle Initial: M

Last Name: Collier

Residence Address: 97 Lake Auburn Ave

Ward: Ward 1

City: Auburn

Home Phone: 2096069497

Cell Phone: 2096069497

E-mail Address: elisabeth.collier@cmhc.org

Current Occupation: Registered Nurse Critical Care Educator

Previous Occupation (if retired or no longer working):

Education and/or experience: BSN

Please check which board or committee you are interested in serving on. We require individual applications for each board or committee (if you wish to serve on more than one).: Board of Assessment Review

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I want to be more involved in my community.

What do you hope to accomplish?: Learn the inner workings of the political and council processes.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: no

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: no

Dates served (if known):

How did you learn of this vacancy?: Web search

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: I certify

Date of Electronic Signature: Elisabeth M Collier

From:	donotreply@auburnmaine.gov
Sent:	Tuesday, April 16, 2024 8:52 AM
To:	Susan Clements-Dallaire
Subject:	[External]A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Mary

Middle Initial: J

Last Name: Kozicki LaFontaine

Residence Address: 113 Western Ave

Ward: Ward 3

City: Auburn

Home Phone: 207.513.2364

Cell Phone: 207.513.2364

E-mail Address: mary.lafontaine@yahoo.com

Current Occupation: Human Resources

Previous Occupation (if retired or no longer working):

Education and/or experience: Masters Degree in Adult Education, 23 yrs exp in State government, 15+ years in HR, Auburn City Council, Aub/Lew Airport Board, Board of Assessment Review, LAEGC, Registration Appeals Board, Library Brd of Trustees, School Committee

Please check which board or committee you are interested in serving on. We require individual applications for each board or committee (if you wish to serve on more than one).: Board of Assessment Review

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): After 23 yrs in State Government and 15+ years serving the Citizen of Auburn, I would like to offer my services again. I miss being a public servant. In addition, I have skills and expertise to offer.

What do you hope to accomplish?: My desire is to have people feel heard and that people are treated fairly.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: no

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Yes. Auburn City Council, Aub/Lew Airport Board, Board of Assessment Review, Registration

Dates served (if known): 2011 - 2023

How did you learn of this vacancy?: Mayor Harmon

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Mary J Kozicki LaFontaine

Date of Electronic Signature: April 16, 2024

From:	donotreply@auburnmaine.gov
Sent:	Tuesday, March 26, 2024 3:08 PM
То:	Susan Clements-Dallaire
Subject:	[External]A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Elisabeth

Middle Initial: M

Last Name: Collier

Residence Address: 97 Lake Auburn Ave

Ward: Ward 1

City: Auburn

Home Phone: 2096069497

Cell Phone: 2096069497

E-mail Address: elisabeth.collier@cmhc.org

Current Occupation: Registered Nurse Critical Care Educator

Previous Occupation (if retired or no longer working):

Education and/or experience: BSN

Please check which board or committee you are interested in serving on. We require individual applications for each board or committee (if you wish to serve on more than one).: Parks & Recreation Advisory Board

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I would like to become an integral member of the city council and to participate in the running's of the city.

What do you hope to accomplish?: Become more involved in my local community.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: no

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: no

Dates served (if known):

How did you learn of this vacancy?: Web search

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: I certify

1.4.1

Date of Electronic Signature: Elisabeth M Collier

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From:	donotreply@auburnmaine.gov
Sent:	Monday, February 5, 2024 12:32 PM
То:	Susan Clements-Dallaire
Subject:	[External]A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Corey

Middle Initial: T

Last Name: Kinnan

Residence Address: 323 Minot Ave

Ward: Ward 3

City: Auburn

Home Phone: 2074020679

Cell Phone: 2074020679

E-mail Address: coreytkinnan@gmail.com

Current Occupation: Self-Employed

Previous Occupation (if retired or no longer working):

Education and/or experience: Bachelor's in public health. Master's in Urban Studies

Please check which board or committee you are interested in serving on. We require individual applications for each board or committee (if you wish to serve on more than one).: Parks & Recreation Advisory Board

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I have always had a passion to serve my community, no matter where I live. I recently relocated to Auburn from Omaha, Nebraska. While living in Omaha I completed my bachelor's in public health, and my master's in urban studies. Both from the University of Nebraska at Omaha (UNO). While at UNO for undergrad, I lead a public health initiative that took the university tobacco-free. As a master's student I was involved in several committees including, Bike UNO and Sustainability. I also interned at my local congressional office for 6 months where I was integral in organizing meetings with constituents and town halls. I believe my background makes me the perfect candidate for the open board position.

What do you hope to accomplish?: I hope to bring my expertise in strategic planning, passion for sustainability, and knowledge in public/private partnerships to Auburn. I believe I can be of service to my community which is a strong passion of mine.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known): N/A

How did you learn of this vacancy?: Misty Edgecomb

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Corey T. Kinnan

Date of Electronic Signature: 2/5/24

	donotreply@auburnmaine.gov
Sent:	Wednesday, April 17, 2024 12:02 PM
То:	Susan Clements-Dallaire
Subject:	[External]A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Emmanual

Middle Initial: J

Last Name: babine

Residence Address: 136 lake auburn ave

Ward: Ward 1

City: Auburn

Home Phone: 2075144651

Cell Phone: 2075144651

E-mail Address: Jacque.babine@gmail.com

Current Occupation: Retail shift lead

Previous Occupation (if retired or no longer working):

Education and/or experience: High-school diploma

Please check which board or committee you are interested in serving on. We require individual applications for each board or committee (if you wish to serve on more than one).: Zoning Board of Appeals

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I want to get my foot into the door of the American government and also be more involved with my community. I'm a younger person and feel I will give voice for the next generation of politicians

What do you hope to accomplish?: I hope to learn and soak in as much information I can and then to use that information to better my community with some knowledgeable out of the box ideas.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known):

How did you learn of this vacancy?: The mayor of aubrun directed me to the site.

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Emmanual Jacque Babine

Date of Electronic Signature: 4/17/2024

From:	donotreply@auburnmaine.gov
Sent:	Tuesday, April 16, 2024 4:45 PM
То:	Susan Clements-Dallaire
Subject:	[External]A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Katie

Middle Initial:

Last Name: Boss

Residence Address: 7 Morse Street

Ward: Ward 2

City: Auburn

Home Phone: 413-313-4391

Cell Phone: 413-313-4391

E-mail Address: Katie.e.boss@gmail.com

Current Occupation: Assistant Director of Engagement

Previous Occupation (if retired or no longer working):

Education and/or experience: Master of Public Health

Please check which board or committee you are interested in serving on. We require individual applications for each board or committee (if you wish to serve on more than one).: Zoning Board of Appeals

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): As a former member of Auburn?s Planning Board, City Council, Agriculture Committee, recent Comprehensive Plan Update Committee, and most recent Strategic Plan Committee I have many years of experience volunteering for our municipality, and the broad perspective to be an effective arbiter for the Zoning Board of Appeals.

What do you hope to accomplish?: I hope to help to enforce city ordinances fairly and with integrity, in support of all of Auburn?s citizens.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: Yes - see above

Dates served (if known):

How did you learn of this vacancy?: City website

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Katie Boss

Date of Electronic Signature: 4/16/24



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 04/10/2024
Last name: Dixon First name: Michael Middle initial:
Residence address: 126 Brevett Rd Ward: 2
City: Auburn State: ME Zip code: 04210
Home phone: 183 - 7763 Work phone: 183-3052 Cell phone: 242 - 6921
Email address: MS dixow 47 @ qmail.com
Current occupation: Mostly retired Psychologist
Previous occupation (if retired or no longer working):
Educational and/or experience (or attach your resume):

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

9-1-1 Committee	Complete Streets Committee
Age Friendly Committee	Ethics Panel
Agriculture Committee	L/A Transit Committee
Airport Board	Parks & Recreation Advisory Board
Auburn Housing Authority	Planning Board
Audit Committee	Regulatory Advisory Board
Cable TV Advisory Board	Sewer District
CDBG Loan Committee	Water District
Citizen's Advisory Committee	Other Boning Board of Appeals
Community Forest Board	
Conservation Commission	

Is this application for a <u>many</u> new appointment or <u>reappointment</u> or <u>alternate</u>/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I have previous experience

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). To ensure that the City is following our Zening Code

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Briefly Served on the Housing Needs Committee Dates served (if known)? Feb & March, 2024

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Served on previous Comp Plan review, and ZBA

Dates served (if known)? ____

How did you learn of this vacancy? Spoke with our current mayor ve ZBA

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen! I certify that this information is true to the best of my knowledge and agree to the terms and

conditions set forth above Date: 04/10/2024 Signature:

Please submit your application to; Susan Clements-Dallaire, City Clerk 60 Court Street, Auburn, ME 04210 207-333-6601, extension 1126 <u>sdallaire@auburnmaine.gov</u>

OATH DATE:

From:	donotreply@auburnmaine.gov
Sent:	Monday, April 15, 2024 8:00 PM
To:	Susan Clements-Dallaire
Subject:	[External]A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Chelsea

Middle Initial:

Last Name: Eaton

Residence Address: 576 Trapp Rd

Ward: Ward 5

City: Auburn

Home Phone: 2077497069

Cell Phone: 2077497069

E-mail Address: bluebeehg@gmail.com

Current Occupation: General contractor. Small business owner

Previous Occupation (if retired or no longer working):

Education and/or experience: High school

Please check which board or committee you are interested in serving on. We require individual applications for each board or committee (if you wish to serve on more than one).: Zoning Board of Appeals

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I?m interested in getting more involved in Auburns Policies and how our City works. The ZBA would give me and opportunity to get involved as a beginner and on a time commitment that I can handle at this time in my life.

What do you hope to accomplish?: I hope to learn more about community involvement in local politics. I know I will learn more about our comprehensive plan. My goal in the ZBA is to ensure that decisions are being made legally and consistently regardless of the applicant. I also hope to gain experience that will allow me to get involved on other boards in the future.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known):

How did you learn of this vacancy?:

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Chelsea Eaton

Date of Electronic Signature: 4-23-24

From:	donotreply@auburnmaine.gov
Sent:	Monday, March 4, 2024 4:33 AM
То:	Susan Clements-Dallaire
Subject:	[External]A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

First Name: Stanwood

Middle Initial: J

Last Name: Gray

Residence Address: 1200 Sopers Mill Rd

Ward: Ward 5

City: Auburn

Home Phone: 2076156957

Cell Phone: 2076156957

E-mail Address: stanwoodgray@gmail.com

Current Occupation: Farmer/carpenter

Previous Occupation (if retired or no longer working):

Education and/or experience: college

Please check which board or committee you are interested in serving on. We require individual applications for each board or committee (if you wish to serve on more than one).: Zoning Board of Appeals

OTHER (Ad-Hoc Committees not on the list above)::

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I have been intensely interested in zoning and the effect on Auburn. I am conversant with Auburn's zoning ordinances.

What do you hope to accomplish?: Put/keep Auburn on the right track with regard to zoning and to move this city forward.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: Natural Products and Agriculture Working Group

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: City Council, Complete Streets, GFTV, Agriculture and Forestry Board,

Dates served (if known):

How did you learn of this vacancy?: city website

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Stanwood Gray

Date of Electronic Signature: 3/4/24



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date:/5/24/	
Last name: <u>Samson</u> First name: <u>Generald</u>	Middle initial:
Residence address:	Ward:
City: <u>Ausuran</u> State: <u>Me</u>	Zip code: <u>04210</u>
Home phone: Work phone:	Cell phone: <u>740-1414</u>
Email address:	
Current occupation: <u>ReTired</u>	
Previous occupation (if retired or no longer working):	R + Code ENFORCEMENT OFFICER
Educational and/or experience (or attach your resume): $2 y \ell s c$	ollege 33 years Assessing Kode
Please check which Board or Committee you are interested in serving required if you wish to apply for more than one Board or Committee.	on. Individual applications are
 9-1-1 Committee Auburn Housing Authority Board of Assessment Review CDBG Loan Committee Complete Streets Committee Ethics Panel L/A Transit Committee Planning Board St. Louis Bells Committee X Zoning Board of Appeals 	y Board It Board mmission ee

Is this application for a ____ new appointment or X reappointment or ____ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). _______

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? ______

Dates served (if known)? ______

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Yes BOARd OF Assessment Review.

Dates served (if known)? Mrd 1990's Auburn

How did you learn of this vacancy? _____

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and

Please submit your application to; Susan Clements-Dallaire, City Clerk 60 Court Street, Auburn, ME 04210 207-333-6601, extension 1126 <u>sdallaire@auburnmaine.gov</u>

6	FOR OFFICE USE ONLY
DATE APPLICATION RECEIVED: APPOINTMENT DATE: TERM EXPIRATION DATE: OATH DATE:	